



## De Beers Retirement Resort & Lifecare Centre (Pty) Ltd

Reg no: 2016/289258/07

7 De Beers Rd, Strand, Cape Town, South Africa

Tel: (021) 830 5987 Email: [info@debeersretirementresort.co.za](mailto:info@debeersretirementresort.co.za)

[www.debeersretirementresort.co.za](http://www.debeersretirementresort.co.za)

Director: Sonne-Rez Muller

Holding Company: Clifton Goldridge Sandton

### EMPLOYMENT APPLICATION FORM

Please select with "X" which employment category and position you are applying for:

General Manager		ENA (nursing assistant)	
Reception & library supervisor		Caregiving	
Admin / bookkeeping		Security	
Chef / Restaurant Manager		Property cleaners / gardener	
Kitchen hands / chef assistants		Maintenance & vehicle club	
Restaurant & kitchen cleaners			
Waiters / serving staff			
Nurse			

#### Applicant personal information:

Name & surname: \_\_\_\_\_

ID no: \_\_\_\_\_ Income tax no: \_\_\_\_\_

Residential address: \_\_\_\_\_

Email: \_\_\_\_\_ Cel no: \_\_\_\_\_

Married / Single / Divorced: \_\_\_\_\_ Dependents: \_\_\_\_\_

Do you have a valid vehicle driver's license: Yes \_\_\_\_\_ No: \_\_\_\_\_

Do you have your own transport: Yes \_\_\_\_\_ No: \_\_\_\_\_

Highest school qualification: \_\_\_\_\_ Year obtained: \_\_\_\_\_

Name of school: \_\_\_\_\_

Tertiary / secondary education: \_\_\_\_\_ Year obtained: \_\_\_\_\_

Name of tertiary institution: \_\_\_\_\_

Do you have a criminal record: If yes, please provide details: \_\_\_\_\_

\_\_\_\_\_

Are you under debt review: If yes, please provide details: \_\_\_\_\_

\_\_\_\_\_

**Current employment & income details (will not be used for reference purposes):**

Employer name: \_\_\_\_\_

Employer address: \_\_\_\_\_

Position: \_\_\_\_\_ Employed since: \_\_\_\_\_

Gross salary: \_\_\_\_\_ Net salary: \_\_\_\_\_

**Previous employment history & work experience:**

1.

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Period employed: \_\_\_\_\_ Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Contact person and contact number for reference: \_\_\_\_\_

2.

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Period employed: \_\_\_\_\_ Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Contact person and contact number for reference: \_\_\_\_\_

3.

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Period employed: \_\_\_\_\_ Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Contact person and contact number for reference: \_\_\_\_\_

**Declaration:** I, \_\_\_\_\_ hereby declare that the information provided in this employment application is true and factually accurate.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

**PLEASE COMPLETE THIS FORM IN YOUR NEATEST HANDWRITING, SIGN IT, SCAN AND EMAIL TO [info@debeersretirementresort.co.za](mailto:info@debeersretirementresort.co.za)**

**Should you be successful with this first round of applications, an interview will be arranged with you and you will be required to physically attend an interview and provide the following support documentation;**

- Detailed CV,
- Copy of ID – to be commissioned,
- Copy of driver's license (if you have one),
- Proof of qualifications – to be commissioned,
- Copies of last 3 pay slips (current employer).